



Rewards and Sanctions Policy

ISI Reference 9a

This policy should be read in conjunction with the Exclusion Policy and the Anti-Bullying Policy.

Rewards

Children thrive on praise and we reward children as often as possible with positive encouragement. Terrington Hall has an excellent pupil teacher relationship and children feel comfortable in discussing their achievements with staff. The role of the form tutor is of paramount importance, and we believe it is vital to promote and praise good behaviour of pupils at all times.

Good Marks & House System

Rewards are given by way of Good Marks for the three Houses in school. Children are also awarded Gold, Silver and Bronze Certificates termly and selected children are named as 'stars' weekly. Headmaster's Commendations are given for particularly good pieces of work or actions and carry five good marks. On Saturday mornings, we have an awards assembly for years 5 to 8 which celebrates good marks, participation in sports fixtures and any other exciting things that have happened over the course of the week.

Star of the Week

Star of the Week assemblies are inclusive for children in nursery to Year 4 where parents are invited in to share their child's achievements. Sticker charts are also used in the Pre-Prep department as a reward incentive.

Class Dojo

The children use the Class Dojo programme where they have ownership and choose behaviours that they are rewarded for. Class Dojo is a communication app for the classroom. It connects teachers, parents, and pupils who use it to share photos, videos, and messages through the school day. Children choose with their form teacher the skills and actions that they would like to be rewarded for and also what actions they think would merit losing a dojo. At the end of each week the dojos are counted into the good marks and go towards certificates, which are presented in assembly. Parents are invited to join Class Dojo and can see the progress that their children are making and are immediately aware of both positive and negative actions.

The Terrington Award

The Terrington Award allows children to get a series of awards from Level 1 to the Headmasters Award for good behaviour and this is especially encouraged in the Terringtonian section of the award.

Pupil Code of Conduct

Terrington has always had a very good reputation for good manners, friendliness and consideration of others. Children respond to discipline that is firm, fair and consistent, and that by agreeing a 'code



of conduct' which we can all impose uniformly, that behaviour and the atmosphere in the school will remain excellent.

At All Times:

1. Pupils are expected to respect themselves, each other and the fabric of the school.
2. There is an expectation that pupils are prompt, well presented and have the correct equipment for their lesson or activity.
3. Pupils are expected to report instances of bullying, no matter how minor, to a member of staff.
4. Behaviour which falls below expected standards will be addressed. Sufficient support will be offered to allow a child to modify their behaviour so that it falls back within prescribed boundaries. This is particularly relevant for pupils found to be taking part in bullying behaviour, where both the bully and the victim will need the support of staff (please refer to the anti-bullying policy for more guidance on this issue).
5. Pupils are expected to stand back at doors, in passages and on staircases.
6. Pupils should conduct themselves with decorum at all times and loud, loutish behaviour should not be tolerated by staff in any areas of the school.
7. Traffic should keep left in corridors and on staircases.
8. Lights and taps should be turned off when not needed.
9. Pupils should refer to staff as 'Mr', 'Mrs' or 'Miss'.
10. All ball games and other play must stop whenever an adult is crossing the square. "Cease Fire" to be called.
11. Classrooms should only be used for working, reading quietly, or playing board games. Art and Music Rooms are out of bounds except with permission from the relevant teachers. The Year 8 Day Room is situated adjacent to the staffroom in order for this area to be monitored appropriately.
12. The Sports Hall is out of bounds unless a member of staff is present.
13. The Laboratories are out of bounds unless a member of staff is present.
14. The Changing Rooms and Boot Room are out of bounds unless a member of staff is present.

Sanctions

A Log of Serious Sanctions and Misbehaviour and a Log of Bullying incidents are kept in electronic form (Word Document on a password protected part of the SMT drive). The Deputy Head oversees the recording of all incidents which fall into these categories.

The following is a guide to appropriate sanctions for inappropriate behaviour in the Prep School. Please see separate Pre-Prep Policy for their appropriate sanctions. Any incidents should be reported to the form tutor and recorded on the pupil's individual form on the shared area. All children are supported by form tutors, heads of department, boarding staff and the deputy head who keep parents informed at all times. *Please note, staff discretion in applying these sanctions should be used to ensure the response is both appropriate and proportional, given the circumstances of the behaviour.*



Stage	Examples	Sanctions	Actions
1	<p>Interrupting/calling out</p> <p>Losing concentration</p> <p>Running inside school building</p> <p>Ignoring instructions</p> <p>Silly noises</p> <p>Pushing in line</p> <p>Deliberate acts of obstruction</p> <p>Lacking correct equipment</p>	<p>Verbal warning</p> <p>Loss of break time (supervised)</p> <p>Writing a letter of apology</p> <p>Removal of a DoJo</p>	<p>Inform Form Tutor</p> <p>Noted on pupils form on shared area</p>
2	<p>Persistent stage 1 behaviour</p> <p>Rudeness</p> <p>Affecting other pupils' learning</p> <p>Inappropriate remarks to other pupils</p> <p>Minor challenges to authority</p> <p>Persistent lack of completed class and prep</p> <p>Inconsistent bullying</p>	<p>Loss of privileges (Year 8)</p> <p>Loss of break times (supervised)</p> <p>Writing a letter of apology</p> <p>Placed on Report card (Behaviour or Academic) (Appendix 1)-length of time to be determined in consultation with HOD</p> <p>Headmaster's detention may be imposed</p>	<p>HOD to inform parents</p> <p>Develop an action plan to move forward</p> <p>Bullying incidents to be recorded on Log of Bullying Incidents.</p>
3	<p>Persistent Stage 2 behaviour</p> <p>Leaving class without permission</p>	<p>Interview with Deputy Head</p>	<p>Parents informed</p>



	<p>Harmful/offensive name calling and swearing</p> <p>Persistent bullying (physical, verbal or cyber – see anti-bullying policy)</p> <p>Fighting or causing harm to another pupil</p> <p>Very serious challenge to authority</p>	<p>Internal (supervised) Suspension</p> <p>Deputy to contact parents</p> <p>Headmaster's Detention</p>	<p>verbally and in writing of consequences of a continuation of behaviour</p> <p>Possible involvement of other agencies.</p> <p>Bullying incidents to be recorded on Log of Bullying Incidents.</p>
4	<p>A further incident of Stage 3 behaviour</p> <p>Repeated refusal to do set tasks in class or in Prep</p> <p>Highly offensive remarks to any person in school including those based on religion, race, sex or sexual orientation</p> <p>Leaving school without permission</p> <p>Stealing</p> <p>Any deliberate action that places other members of the school community in danger including malicious accusations against school staff. This extends to the misuse of illegal substances including smoking and alcohol.</p>	<p>Parent/school conference arranged with DH and Headmaster</p> <p>Further parent/school conference arranged with Headmaster and Deputy Head</p>	<p>Suspension/exclusion procedure begun by Headmaster.</p> <p>Recorded on Log of Serious Misbehaviour/Bullying as appropriate.</p> <p>Governors informed.</p> <p>Please see the Exclusion Policy for further guidance.</p>



Dining Room			
stage 1	Poor table manners Loud behaviour Not observing the bell	Assist kitchen staff before/after meal times.	Form tutor informed
Stage 2	Persistent stage 1 behaviour	lost lunch break	Head of department/ Deputy Head informed
Changing rooms			
Stage 1	poor behaviour/ messing around loud behaviour Late for games sessions	Tidy up changing rooms at break time and give out lost kit (supervised).	Form tutor informed
Stage 2	interfering with other pupil's belongings/bullying		Head of department/ Deputy Head informed
Break time			
Stage 1	Inside without permission Going out of bounds	Litter pick	Form tutor informed
Stage 2	Poor behaviour/ fighting excluding children from games	Lost break	Head of department/ Deputy Head informed